**Common reasons for Further Information requests from Environment Department**

* The Site Characterization Form and/Site Suitability Report/or both are omitted from the application.
* Site Assessments for proposed wastewater treatment systems /assessments of existing on-site wastewater treatment systems in relation to suitability for an on-site system are not carried out by agents accredited with the FAS (FETAC) qualification for Site Suitability Assessments (and a requisite appropriate technical qualification). Kildare County Council require that any test carried out after 1st August 2007 requires that the agent hold the FETAC accredited Site Suitability for Wastewater treatment Systems course as well as a suitable technical qualification. More details are on the planning form and Site Characterization Form available from the Planning Dept/ Fás website.
* Percolation areas shown/proposed are not in accordance with the WWTM for the number of occupants, etc
* The SCR and SSR give conflicting information on the size of percolation area.
* The percolation area as shown on the 1:500 scale layout is in conflict with the information ion the SCR/SSR
* Percolation area on 1/500 layout is not drawn correctly to scale / is not in compliance with clearance distances given in the WWTM / does not clearly demonstrate that there is enough room on the site to accommodate the system
* Items such as existing neighboring wells and contours are omitted from the 1/500 layout or ignored in the assessment
* Applications for extensions /refurbishments of dwellings must be accompanied by a technical assessment (FETAC qualification necessary ) of the capacity/performance of existing WWTPs unless it has been installed in the last few years and no increase in loading is proposed.
* to facilitate Council officers in their duty to carry out site inspections without deterrents (e.g.) restricted physical access, animals, temporary protection around trial holes which may restrict access for the Council inspector a contact number should be provided and clearly flagged on the application form as being available at short notice to arrange access on the day of inspection.
* Applicants have not addressed the issue of potential flooding of their property, areas prone to flooding are now available on the Councils internet site and applicants should note that this information is not exhaustive and ask their agent to address the issue in the application.

**Abbreviations**

WWTM Wastewater Treatment Manual (EPA Wastewater Treatment Manual for Single Houses)

SCF Site Characterization Form

SSR Site Suitability Report

FI Further Information

John O'Neill

SEE Environment